

**MEMORANDUM**

June 6, 2024

**TO:** Superior Court and District Court Judges and Commissioners, Court Administrators, County Clerks, Prosecuting Attorneys, Defense Attorneys, and Law Libraries

**FROM:** Natasha Johnson, Sr. Legal Analyst  
AOC, Legal Services and Appellate Court Support  
Court Services Division (CSD)

**RE:** Summary of Changes for Misdemeanor Judgment & Sentencing forms, based on [Laws of 2024, Ch. 290](#).

The table below outlines changes based upon newly enacted legislation.

<b>Misdemeanor Judgment &amp; Sentencing Forms</b>	
1.	<p><b>CrRLJ 07.0800 Notice of Ineligibility to Possess Firearms</b></p> <ul style="list-style-type: none"> <li>▪ Formatting changes</li> <li>▪ Amended “Clerk’s Action” to reflect legislative changes: <ul style="list-style-type: none"> <li>Clerk’s Action Required: DOL and WSP; <del>if NGRI, DOL, NICS, and WSP</del></li> </ul> </li> <li>▪ Amended language to emphasize form can be used for convictions of the listed crimes or for NGRI findings when acquitted of those crimes based on user comment: <ul style="list-style-type: none"> <li>You have been convicted <b>OR</b> found not guilty by reason of insanity (NGRI) on <i>(date)</i> _____ of:</li> </ul> </li> <li>▪ Amended language for Clerk’s Action on p. 2 to reflect legislative change: <ul style="list-style-type: none"> <li>Submit to: Dept. of Licensing, Business &amp; Professions Firearms Unit, firearms@dol.wa.gov, (PO Box 9649, Olympia, WA 98507-9649) and Washington State Patrol <u>Firearms</u> Background Check Program, firearms@wsp.wa.gov. <del>If NGRI, submit to DOL, NICS, and WSP through the Administrative Office of the Courts firearms reporting application.</del></li> </ul> </li> </ul>